

MAUI COUNTY POLICE DEPARTMENT

GENERAL ORDERS
CHAPTER 102
ORGANIZATION AND MANAGEMENT

Effective date: 2/15/19

Revision date: 1/22/19

Rescinds: GO 102.8 (7/15/97)

Accreditation Standards:

REPORTS, REVIEWS, AND ACTIVITIES MANAGEMENT
G.O. 102.8

I. PURPOSE

To provide all Department members with a complete schedule of reports, reviews, and activities that are to be completed on an ongoing basis.

II. POLICY

To maintain and publish an information management system that provides for the collection and analysis of all pertinent criminal and administrative data.

III. DEFINITIONS

REPORT: Any written document to include incident reports that provides the Department with information regarding a specific topic, i.e., inventory of property, monies collected.

REVIEW, ANALYSIS, EVALUATION: Any written document that examines with the intention of improving a Department plan or a process, i.e., job classification plan, recruitment, inventory of resources, etc.

IV. SCHEDULE OF REPORTS, REVIEWS, AND ACTIVITIES

The attached table provides a schedule of reports, reviews, and activities that are to be completed on an ongoing basis. The Quality Assurance Section is responsible for updating this table when necessary.

Effective January 1, 2019, all reports, reviews, and activities shall be submitted as indicated herein. For example, General Order 404.3, Management of Confidential Funds, requires quarterly inspections of the confidential fund. To comply with the attached Reports, Reviews, and Activities Management Table, this would require inspections be conducted each year in March, June, September and December.


TIVOLI S. FAAUMU
Chief of Police